

EFFINGHAM COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
August 1, 2011

The Effingham County Health Department met in regular session on Monday, August 1, 2011 at the Effingham County Health Department, Effingham, Illinois.

Members Present:	Members Absent:
Dorothy Behrns	Dr. Narinder Arora
Lola White	Andrew Grunloh
Karen Luchtefeld	
Dr. Henry Poterucha	
Dr. Charles Horin	
Clarence Miller	
Shirley Muchow	
Charles Voelker	

Staff Present: Kim Esker, Public Health Administrator
Connie Hart, Financial Coordinator

President Dorothy Behrns called the meeting to order at approximately 6:20 p.m.

Minutes from the June 6, 2011 meeting were accepted as written.

Motion: Lola White
Second: Charles Voelker
Carried

Coordinator Reports were read and approved as submitted.

Motion: Karen Luchtefeld
Second: Lola White
Carried

Discussions regarding claims were Home Health travel and leasing of two cars. It was reported that Home Health was self-sustaining and that with gas, insurance, license, lease cost and maintenance, paying travel would be less costly. The Direct Energy bill was questioned as to what the savings have been by using them. Ms. Esker said that she would try to get a breakdown from the Chamber and/or Direct Energy. Dr. Poterucha wanted the advertising breakdown that was distributed at the April meeting.

Claims for May, June and July were reviewed and a motion to accept was made.

Motion: Dr. Henry Poterucha
Second: Charles Voelker
Carried

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Connie Hart, Financial Coordinator, presented the proposed FY 2012 Budget. This budget did not include any raises for Health Department employees. This is due to the unknown state of the Federal Government, as well as, the State of Illinois.

A motion was made to accept the budget as presented.

Motion: Dr. Henry Poterucha
Second: Clarence Miller
Carried

Old Business:

A brief overview was given on the PHER X, which is the Public Health Emergency Response Exercise in which Clay, Effingham and Jasper counties conducted a multi-county Strategic National Stockpile dispensing clinic. This was held on June 9, 2011 in Clay County. It was reported that Karen Feldkamp did a wonderful job in preparing the staff of the Effingham County Health Department to respond to this exercise. The staff worked as a great and efficient team. An official report from the State evaluators is expected in the next few months.

Statistics from the Women's Health Fair were discussed. It was also stated that the hospital would like to be contacted next year to help provide mammograms. This information will be given to the Marketing Committee.

New Business:

The new Home Health Marketing strategies were discussed, as well as, the plans for the C.N.A. course.

An overview of the increasing cost of most vaccines was provided. Influenza vaccinations will be \$35.00 and Pneumonia will be \$75.00 this year. Other vaccines will be increased accordingly.

Ms. Esker informed the Board Members that the Health Department has had audits and site reviews over the past few weeks. Department of Labor, OSHA, Department of Human Services and the County Auditors all came in one week after the other. Everything came out well.

The Health Department Administrator feels it is time to consider accepting debit/credit cards for payment of services. Therefore, she is meeting with several vendors to establish the best company and lowest rate for the department.

Terms for Dr. Charles Horin, Lola White, Shirley Muchow and Andrew Grunloh were up in June and August. A motion to accept all current members for the term of two years was made.

Motion: Dr. Henry Poterucha
Second: Clarence Miller
Carried

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A motion was made to enter into Executive Session.

Motion: Clarence Miller
Second: Dr. Henry Poterucha
Carried

A motion was made to exit Executive Session and return to Regular Session.

Motion: Dr. Henry Poterucha
Second: Lola White
Carried

A motion was made that an Ad Hoc Committee be formed to collate the completed Administrator Evaluation questionnaires.

Motion: Lola White
Second: Clarence Miller
Carried

A motion to adjourn was made.

Motion: Clarence Miller
Second: Lola White
Carried

Shirley Muchow, Secretary