

EFFINGHAM COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH
Meeting Summary
December 5, 2011

The Effingham County Health Department met in regular session on Monday, December 5, 2011 at the Effingham County Health Department, Effingham, Illinois.

Members Present:	Members Absent:
Dorothy Behrns	Karen Luchtefeld
Shirley Muchow	Lola White
Andrew Grunloh	Charles Voelker
Dr. Charles Horin	Dr. Narinder Arora
	Dr. Henry Poterucha
	Clarence Miller

Staff Present: Kim Esker, Public Health Administrator

President Dorothy Behrns called the meeting to order at approximately 6:15 p.m.

Given that there was not a quorum, no motions were made.

Minutes from the October 3, 2011 meeting were reviewed.

Dorothy Behrns said that she had recently learned that reports did not need a motion for approval; therefore the Coordinators Reports were read and discussed.

Claims for October and November were reviewed, but unable to make a motion due to the lack of Board Members present.

Old Business:

Kim Esker gave an update on the credit/debit card implementation process and how it was working. She reported that a separate County checking account had to be established by the County Treasurer for the Health Department to process these transactions through.

Kim Esker reported that the C.N.A. course has been pushed back and that there has been more clarifications needed for the State to continue processing the paperwork. The class fee is set at \$925.00.

It was also announced that the County Board passed the Tobacco Free Ordinance for Effingham County. This is a big accomplishment for the Health Department and the Health Committee.

Handouts outlining the Cottage Food Bill and the Farmers Market issues were distributed.

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New Business:

The Administrator explained the process of the County and the options for the new health/medical insurance for full-time employees.

The County's Long Term Care facilities and CEFS have been utilizing the expertise of the Health Department's emergency preparedness staff to assist their facilities with their mandated emergency plans.

Flu and Pneumonia vaccine data was given to the members. Clinic and Home Health gave 3,169 flu vaccinations. Schools gave 610 Flu Mist vaccinations and 90 Pneumonia shots were administered.

As of January 1, 2012, the Health Department will take over the billing for the Philips Lifeline Emergency Response system program. Up until now, Philips Lifeline has done this service for \$3.00 per subscriber per month. Zack Janis developed an invoicing system that the Financial Department feels will be adequate to fulfill this task.

Ms. Esker presented an idea on how to remove the unwanted items from the rental storage shed without hauling all of the items back to the Health Department. She suggested that first the staff would be able to go to the storage unit and bid on any items that they would be interested in purchasing for themselves. Then whatever is left, have an on-site garage sale for the public.

A letter from Effingham Unit #40, on behalf of West Side School, wrote a letter asking for an exemption to the Food Service Permit. After discussing the letter and the fact that the school does provide food for the Summer Food Program, it was decided that the Board stick with their no exceptions policy. No action was needed.

Shirley Muchow, Secretary